



**Requirement Checklist for**  
**Tourism & Leisure**  
**Hotel / Motel, Exhibition & Conference Centers,**  
**Entertainment and Sports / Fitness Facilities**



**General Criteria** *(Must achieve all General Criteria to receive certification)*

- All paper, magazines, catalogs, junk mail and cardboard are recycled.
- All glass bottles, metal cans, plastic bottles (including those without a deposit) and #5 plastic containers are recycled.
- Facility has a system-wide process in place to keep recyclable items separate from the trash (such as desk side recycling containers) and ensures that these separated recyclables are placed in outside recycling containers for pick up and are not thrown in with the trash.
- Recycling collection is provided through the business' waste hauler or another method is in place to transport and recycle the materials (i.e. business self-hauls material to a [Material Recovery Facility](#) or to OCRRA's [Rock Cut Road Transfer Station](#), depending on volume.) *Proof required if self-hauling option is utilized.*
- List one or more waste reduction practices the business has implemented to reduce waste in the workplace (Example: use less paper, provide reusable water bottles or coffee mugs to employees for reuse, etc.) Detail: \_\_\_\_\_
- Recycling containers for collecting paper located in public and office areas of the hotel including conference rooms.
- Recycling containers for bottles and cans in conference/ meeting rooms.
- Participates in a business battery recycling program (for example: Call2Recycle - [www.call2recycle.org](http://www.call2recycle.org)).
- Recycles fluorescent and CFL light bulbs.
- Food service: fats, oils and grease are collected for recycling by a rendering firm, or used to generate biodiesel.
- Purchase copy paper containing at least 30% recycled content.
- Business has a formal written policy on recycling.
- If you own or operate a restaurant on premises: It must recycle paper, cardboard, glass bottles, metal cans, plastic bottles and #5 plastic containers.
- Hotels / Motels only: Guest room recycling to include paper and bottles and cans collection.

**Reduce & Reuse: Choose Two New or Existing Measures Below**

- Sets out additional recycling containers for special events or meetings.
- Eliminate the purchase of bottled water in offices and for meetings and conference events.
- Old linens and towels donated for material reclamation (i.e. Salvation Army or Rescue Mission).
- Paperless guest check in / out service.
- Participate in a food composting program.
- Purchase at least one of these paper products (paper napkins, towels, or other tissue products) made with 100% recycled content.
- Set copy machine(s) defaults to "double-side documents" to reduce paper usage.
- Provide contact information for three other Onondaga County businesses that you feel may be interested in achieving Blue Ribbon Recycler Certification \_\_\_\_\_
- OTHER \_\_\_\_\_ (For OCRRA Consideration).

**APPLY NOW**  
BECOME A BLUE RIBBON RECYCLER  
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**I NEED HELP**  
I HAVE QUESTIONS ABOUT QUALIFYING  
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