



Requirement Checklist for Retail Businesses



General Criteria *(Must achieve all General Criteria to receive certification)*

- All paper, magazines, catalogs, junk mail and cardboard are recycled.
- All glass bottles, metal cans, plastic bottles (including those without a deposit) and #5 plastic containers are recycled.
- Facility has a system-wide process in place to keep recyclable items separate from the trash (such as desk side recycling containers) and ensures that these separated recyclables are placed in outside recycling containers for pick up and are not thrown in with the trash.
- Recycling collection is provided through the business' waste hauler or another method is in place to transport and recycle the materials (i.e. business self-hauls material to a [Material Recovery Facility](#) or to OCRRA's [Rock Cut Road Transfer Station](#), depending on volume.) *Proof required if self-hauling option is utilized.*
- List one or more waste reduction practices the business has implemented to reduce waste in the workplace (Example: use less paper, provide reusable water bottles or coffee mugs to employees for reuse, etc.) Detail: _____

- Hangers are recycled or reused.
- Paper is recycled from offices and at front end registers.
- Business has a formal written policy on recycling.
- Purchase copy paper containing at least 30% recycled content.

Reduce & Reuse: Choose Two (or more) Measures:

- Plastic wrap and plastic bags are recycled.
- Product displays and shelving are reused.
- Clothing Retailers: use hangers made from recycled plastic.
- Offer financial incentives for customers to use their own bags or coffee mugs.
- Fluorescent tubes and compact fluorescent lamps (CFLs) are recycled.
- Participates in a business battery recycling program (for example: Call2Recycle - www.call2recycle.org).
- Provide contact information for three other Onondaga County businesses that you feel may be interested in achieving Blue Ribbon Recycler Certification _____

- OTHER _____ (For OCRRA Consideration).

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I HAVE QUESTIONS ABOUT QUALIFYING
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