



Requirement Checklist for
Government
Federal, State, County, Town, City, Village Offices



General Criteria *(Must achieve all General Criteria to receive certification)*

- All paper, magazines, catalogs, junk mail and cardboard are recycled.
- All glass bottles, metal cans, plastic bottles (including those without a deposit) and #5 plastic containers are recycled.
- Facility has a system-wide process in place to keep recyclable items separate from the trash (such as desk side recycling containers) and ensures that these separated recyclables are placed in outside recycling containers for pick up and are not thrown in with the trash.
- Recycling collection is provided through the business' waste hauler or another method is in place to transport and recycle the materials (i.e. business self-hauls material to a [Material Recovery Facility](#) or to OCRRA's [Rock Cut Road Transfer Station](#), depending on volume.) *Proof required if self-hauling option is utilized.*
- List one or more waste reduction practices the business has implemented to reduce waste in the workplace (Example: use less paper, provide reusable water bottles or coffee mugs to employees for reuse, etc.) Detail: _____

- Purchase copy paper containing at least 30% recycled content.
- Set copy machine(s) defaults to "double-side documents" to reduce paper usage.
- Participates in a business battery recycling program (for example: Call2Recycle - www.call2recycle.org).
- Electronics are recycled (including computers, monitors, printers and other peripheral equipment); items cannot be thrown in the trash.
- Business has a formal written policy on recycling.

Reduce & Reuse: Choose One (or more) Measures:

- Fluorescent tubes and compact fluorescent lamps (CFLs) are recycled.
- OCRRA recycling information brochures are displayed in public areas for residents to pick up.
- Provide contact information for three other Onondaga County businesses that you feel may be interested in achieving Blue Ribbon Recycler Certification _____

- OTHER _____ (For OCRRA Consideration).

APPLY NOW
BECOME A BLUE RIBBON RECYCLER
[CLICK HERE »](#)

I NEED HELP
I HAVE QUESTIONS ABOUT QUALIFYING
[CLICK HERE »](#)